TRIASIMA

# Account Opening Checklist for Individual Clients

Please find below the list of the information that is usually requested for individual clients.

## For All Accounts

- ☐ Know Your Client Form
- ☐ Valid Government Identification (Birth Certificate, Driver's License, Passport, etc.)
- ☐ Investment Management Agreement (including Investment Policy Statement)
- ☐ Information regarding details of Custodian
- ☐ Authorization of Transfer

## Estates (outside of Quebec)

- ☐ Letters Probate (notarial copy)
- ☐ Certificate of Appointment of Estate Trustee With a Will (Ontario)

## Estates (in Quebec)

- ☐ Act of Death
- ☐ Will
- ☐ Will Search Certificate

## Trusts

- ☐ Trust Agreement – Certified True Copy and Amendments

## Corporate Accounts

- ☐ Articles of Incorporation
- ☐ Corporate Resolution (providing the corporation's authority to open account)
- ☐ Certificate of Authorized Signing Officers
- ☐ List of Beneficial Owners
- ☐ Federal Business Identification Number



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